

Commission Members Present via Conference Call: Dan Herlihey, Don Cook, Gary Hausman (Chair), Gene Packer, John Butler, Larry Roos, Randy Williams, and Richard Rhoads.

Commission Members Absent: Stephanie Fancher-English (excused).

Council Liaison Present via Conference Call: Steve Olson.

City Staff Members Present: Bill Crowell, Derek Turner, Joe Bernosky, Lynn Valdez, and Roger Berg.

Guest Attendance: None.

CALL TO ORDER: Gary Hausman called the meeting to order at 4:01 PM.

APPROVAL OF MINUTES: Hausman asked for a motion to approve the minutes of the February 19, 2020 meeting.

Motion: Dan Herlihey made the motion.

Second: Gene Packer seconded the motion. The minutes were approved unanimously.

CITIZENS REPORT

None.

INFORMATIONAL ITEMS

Item 4.1: Monthly Financial Update – Jim Lees

This item summarizes the monthly and year-to date financials for February 2020.

Recommendation: Information item only. No action required.

Item 4.2: Water Supply Update – Ryan Van Pelt

This item summarizes the raw water supply update.

Recommendation: Information item only. No action required.

Item 4.3: Water Legislative Update – Ryan Van Pelt

This item is intended to give a brief update on water-related legislation being contemplated by the Colorado General Assembly. Loveland Water and Power relies primarily on the Colorado Water Congress (CWC) for information on water-related legislation.

Recommendation: Information item only. No action required.

Item 4.4: Electric Legislative Update – Kim O’Field

This item is intended to give a brief update on electric-related legislation at both the state and federal level. Loveland Water and Power works closely with Platte River Power Authority (PRPA) and its sister cities but relies primarily on the Colorado Association of Municipal Utilities (CAMU) for information on electric-related legislation.

Recommendation: Information item only. No action required.

CONSENT AGENDA

Item 5.1: Contract Bid Award for East Substation Transformer No. 1 – Bill Crowell

The purpose of this item is to award the purchase of a new 20/26.6/33.3MVA substation transformer to Niagara Transformer Corporation.

Recommendation: Adopt a motion recommending that LUC award the contract Niagara Transformer Corporation for one (1) 20/26.6/33.3MVA, 115:12.47kV, 3-phase substation transformer in an amount not to exceed \$753,555.00 and authorize the City Manager to execute the contract on behalf of the City, following consultation with the City Attorney, and to modify the contract in form or substance as deemed necessary to protect the interests of the City.

Motion: Herlihey made the motion.

Second: John Butler seconded the motion. The motion was approved unanimously.

REGULAR AGENDA

Item 6.1: Supplemental Budget and Appropriation for Highway 34 Water Line Crossing - Roger Berg

This item includes a request for approval of a Supplemental Budget and Appropriation in the amount of \$450,000 to the 2020 Water SIF Budget for a proposed 16-in water line crossing under Highway 34 between Rocky Mountain Avenue and I -25.

Recommendation: Adopt a motion recommending that City Council approve a Supplemental Budget and Appropriation in the amount of \$450,000 to the 2020 Water SIF Budget for the Highway 34 Water Line Crossing Project.

Motion: Herlihey made the motion.

Second: Packer seconded the motion. The motion was approved unanimously.

STAFF REPORT

None.

COMMISSION/COUNCIL REPORTS

Item 9: Commission/Council Reports

Dan Herlihey: None.

Don Cook: None.

Gary Hausman: None.

Gene Packer: None.

John Butler: None.

Larry Roos: None.

Randy Williams: None.

Richard Rhoads: None.

Sean Cronin: None.

Stephanie Fancher-English: None.

Council Report: Councilor Steve Olson said that City Council met jointly with Thompson School District (TSD), and it was noteworthy to mention that the extensive cooperation that is taking place between TSD and the City. Olson said that the Councilors spent a week in Washington DC, and the Colorado Municipal League arranged a meeting between agencies, departments, congressmen, and senators. Two of the members that were on the bus with City Council came down with the virus. Most of City Council is quarantined for two weeks. In addition, City Council had a regular session on March 3, 2020. The Windy Gap Firing Project was presented to City Council. Council approved of the project.

DIRECTOR'S REPORT

Item 10: Director's Report – Bernosky said that the Spring Water Users Meeting has been cancelled this year. **Bernosky** gave an update on how Water and Power is managing the current situation we are facing with the COVID-19. In addition, **Bernosky** mentioned the Tri-City & Districts Water Board Meeting will be held on Thursday, May 28, 2020. The event will be hosted by Fort Collins Utilities this year at the Lincoln Center, 417 W. Magnolia, Fort Collins, CO 80521 from 5:00-8:30 PM. This is an opportunity for Greeley, Loveland, Fort Collins and the surrounding water districts to explore common challenges. The goal of the event is to create camaraderie throughout the tri-cities and districts. If you have received an invitation to the event, please RSVP as soon as possible. The Tri-City meeting has traditionally featured verbal updates from each organization on their prior-year accomplishments and current projects, along with a key note speaker or panel. This year, Fort Collins is planning something different. In lieu of the verbal updates from each board chair, we will provide written information on the tables and in a PowerPoint slideshow that will play on a loop during networking/social time before dinner. The agenda will also include a panel discussion. Fort Collins is requesting our top 3 highlights or projects from 2019. They will use the highlights and project information from our District in the written information and the slideshows, along with any photos and graphics that help illustrate those highlights. The host is asking that we keep our information brief, and content will be edited to fit the format. If you would like more information on the event, visit the following address: <https://www.fcgov.com/utilities/what-we-do/water/tri-city-water-board-meeting/>. If you would like to view the Colorado Water Plan, visit the following address: <https://www.colorado.gov/cowaterplan>.

The City of Loveland Strategic Plan was approved on March 3, 2020 by City Council. Loveland Water and Power has updated our Strategic Plan to reflect the final changes, and staff will provide new copies to the LUC members in April or May 2020.

It is almost time for Spring Recruitment for the Loveland Utilities Commission. We have four members, including the alternate position, that expire in June 2020. Please see the Spring Recruiting Timeline below:

Wednesday, April 1, 2020 – Recruiting cycle opens.

Friday, May 1, 2020 – Recruiting cycle closes.

Monday, May 4 through June 4, 2020 – Hold interviews with applicants. Interview panels must include: Council liaison (or alternate), Chair or Vice Chair and the staff Liaison.

June 5, 2020 – Send the recommended appointees to the City Clerk's office for the Agenda Item Report – include date of interviews and interview panel members.

June 16, 2020 – Appointment of members by City Council.

July 1, 2020 – Appointed terms begin.

Reminder: the Loveland Utilities Commission attendance is requested at the City Council Study Session/Joint Meeting on May 26, 2020. The City Clerk's office has budgeted approximately 25 minutes or less for our Commission to meet with City Council. The Chairman will begin the presentation by giving a brief overview of the Commission and then review the survey results regarding feedback. The Chairman can use that opportunity to represent the Commission in asking any questions of City Council.

The women of Loveland Water and Power bring dedication, innovation and vision to our industry. The energy industry boasts a growing need for talent and expertise that opens the door for women that are prepared to thrive and lead in the workplace. At LWP, that growing need solidifies our commitment to excellence and passionate, creative employees. Check out the latest YouTube video using the link below. <https://youtu.be/tp97HvcEQaE>

ADJOURN: The meeting was adjourned at **4:41 pm**. The next LUC Meeting will be April 15, 2020 at 4:00 pm.

Respectfully submitted,
Lynn Valdez
Recording Secretary
Loveland Utilities Commission /s/ Gary Hausman, LUC Chairman